

**TOWN OF UNION
MONTHLY BOARD MEETING
Minutes of Thursday, July 11, 2013**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, July 11, 2013 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider and Supervisor Kim Gruebling. Building Inspector Bob Fahey was also in attendance. Supervisor George Franklin, Treasurer Sharon Franklin, Constable Eric Larsen, and Clerk Regina Ylvisaker were absent. The Pledge of Allegiance was recited.

Clerk's Minutes (May 23, 2013 & June 6, 2013)

Kim Gruebling stated he had not yet reviewed the minutes and asked that approval be deferred to the August Board meeting. Agreed.

Treasurer's report

Treasurer Sharon Franklin was absent, but provided copies of the report to Schneider prior to the meeting. Balances as of June 30, 2013 are as follows:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,465.66
UB&T Money Market Sweep Account	\$	54,606.51
UB&T Checking Account	\$	15,000.00
Wayne Disch Memorial Park Fund	\$	2,889.92
Morning Ridge Stub Road CD	\$	20,778.60

Escrow Accounts:

Teresa Lane:

Bank of Monticello	\$	1,160.94
Michael Kipp	\$	386.97
Mastec, LLC	\$	397.01

Gruebling wanted clarification on the line item regarding the dump tickets; he will clarify next month with Franklin. Motion to accept report made by Gruebling/Schneider. Motion carried by unanimous voice vote.

Board Action: Budget Line Adjustments if Required

Schneider stated he did not think any adjustments were necessary.

Constable's report

Constable Eric Larsen was not in attendance to provide a report.

Building Inspector's report

Building Inspector Bob Fahey reported the following permits issued in June:

Date	Permit #	Name	Address	Description	Construction Cost	Permit Fee
6/6/2013	13-10-B	Bryan Kranig	13409 W Travis Trace	New Home (1)	\$250,000.00	\$1,148.84
6/7/2013	13-11-B	Greg Van Thournout/Buttchen Electric	12938 W Bullard Rd	Electric service	\$1,000.00	\$60.00
6/19/2013	13-12-B	Bill Krumwiede/North Central Irrigation	6548 N Weary Rd	Electric service for new irrigation system	\$1,000.00	\$60.00
6/1/2013	13-1-D	Bryan Kranig	13409 W Travis Trace (Lot 10)	Driveway for home		\$ 400.00
6/1/2013	13-2-D	Klondike Farms	W Butts Corner Rd	Widen Field drive		\$ 60.00

Fahey clarified that an updated corrected report had been emailed out to the Board. Several mobile home parks still have outstanding issues to be corrected prior to issuing licenses; Cavalier, Midway Village, and Birchwood. At Cavalier there is an abandoned trailer in the northwest corner of the park that is being dismantled.

Recycling Center Update

Jerry Krueger reported that two additional dumpsters had been placed at the Center, one for trash and one for recyclables. They are working out great. The last month has been busy. The large roll off dumpster placed for the items in the brush pile is full. Gruebling stated another, larger roll off dumpster should be obtained to finalize removal of the items in the brush pile. Gruebling would also like the Clerk to check on the possibility of reconfiguring the dumpsters to incorporate more larger dumpsters and retain some smaller ones, to reduce the number of dumpsters overall. Josh Wiser stated he had spoken to Ylvisaker prior to her leaving for vacation about having the owner of the waste hauling company attend the August meeting to discuss the Town's options. Gruebling felt that was a good idea and will follow up with an email to the Clerk.

Krueger would like to install some signage at the Center clarifying what items are accepted and what is not, perhaps once the building is completed. Currently residents think that the Center accepts brush as there is a large pile of brush on site.

Follow Up Reports

Gruebling stated he had received some information from Cleary regarding the building at the Recycling Center. He likes them as a possible contractor as they will do all the work, including prepping the site and pouring the concrete. The issue should be on the agenda for the August meeting.

Gruebling also updated on the fire number sign replacement project. He has begun calling residents whose signs are installed in improper locations (i.e. telephone poles) or are obscured by vegetation to ask them to relocate the signs prior to the survey commencing in August.

Public Comment (5 min max per item, no action will be taken on any issues)

No comments.

Roadwork

Schneider read in a letter he had received from Town resident Kristi Vander Ark, who has ongoing concerns regarding dead trees in front of her home. She stated she had spoken to the Board regarding her concerns last year and nothing had been done yet. The trees are dead and she is concerned that they may fall down and cause damage to her property. She requests that the Town remove them immediately.

Schneider stated that he had told Vander Ark last year that their cars were illegally parked in the road right-of-way, this may be the property she is referring to. Gruebling went out and assessed the situation, and assumes she is talking about trees located across the road from her home. There are dead trees all along the road, some in worse condition than the ones she is concerned about. Gruebling does not feel that the trees in question pose an immediate threat of falling down. He noted that there have been complaints from residents regarding how the Town has gone about performing it's trimming in the past, and he would have liked George Franklin to be in attendance at the meeting as he has been sensitive in the past to some things related to trimming and brush cutting. Gruebling felt that perhaps the Town should consider contracting out the brush cutting on a yearly basis. It is already a budget line item. This would eliminate complaints and concerns regarding insurance, employees, etc. The Town could perform perhaps \$3,000-4,000 in trimming each year. Schneider stated that Franklin had a list of brush work to be done, and when he talked with him prior to the meeting Schneider had suggested contracting the brush work, noting at that time that it would eliminate the concerns the Town is currently facing regarding issues like insurance. The Town may need to advertise for bids. Schneider will investigate options for rentals and contractors.

Board Action: Credit Card for Town Purchases

Gruebling stated he felt it was a good idea to have a credit card for the Town, as it is easier to issue one check to the credit card company than multiple checks to multiple places each month. Schneider had talked to Sharon Franklin about the issue prior to the meeting, and she stated she did not feel the need for one. The issue comes up at places where the Town does not have an account, such as Farm and Fleet or Menards, at which time individuals have to use their personal cash or credit cards. The issue will be tabled at this time.

Board Action: Review and Approval of Liquor License

The liquor license request pending for Larry Iverson and Dawn Steinhofer is pending resolution. Schneider voiced

concerns regarding the location, specifically egress and the exit onto Highway 14. He has not had a chance to speak to the DOT regarding the issue. Schneider would consider approving the license contingent upon several items, including access to Highway 14 being approved by the DOT, and payment of any application fees due.

Fahey stated that Ylvisaker had asked him to arrange for inspection of the premises prior to issuance of the license; he has nothing to inspect at this time, as the building is still apartments. The applicants are remodeling the space and the new space must meet the requirements of the commercial building code. A sprinkler system may be required, depending upon square footage. He was of the opinion that this should be addressed in the Board's motion approving the license.

Gruebling questioned the timeframe that the applicants would have for completing the renovations and obtaining the license. Fahey would like the issue to come back before the Board for final approval once all conditions have been met.

Motion made by Schneider/Gruebling to conditionally approve the Class A liquor & beer license for Larry Iverson & Dawn Steinhofer for business located at 8129 Highway 14, Evansville, contingent upon the following:

- DOT approval of the increase in traffic onto Highway 14 which will result from the change in use of the building
- Payment of any application fees due to the Town
- Compliance of the building and parking lot with Wisconsin Commercial Building Code

The applicants will notify the Clerk when all conditions have been met and provide proof in writing, at which time the issue will be added to the next regularly scheduled Town Board meeting agenda at which time the Board will consider final approval of the license application.

Roll call vote: Kendall Schneider – Yes; Kim Gruebling – Yes. Motion carried 2-0.

Board Action: Review and Approval of Mobile Home Park License

Fahey stated that as discussed earlier, there are still outstanding issues at Cavalier, Midway, and Birchwood. The issues at Midway are minor and he felt the Board could approve the license pending resolution of the issues.

At this time the video recording of the meeting terminates. Minutes were compiled by Clerk Regina Ylvisaker from video recording supplied by Chairman Kendall Schneider, and end at this point.

Scheduling of Parks & Trails Committee Meeting

Pay Bills

Respectfully submitted by Clerk Regina Ylvisaker

Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.